

DATE: \_\_\_\_\_

S.No \_\_\_\_\_

**OFFICIAL AGREEMENT**  
**FOR AN APPROVED OVERSEAS ENROLLMENT PARTNER**  
**FOR CENTRAL CHRISTIAN UNIVERSITY**  
**(Registered Malawi, East Africa)**

**THIS IS NOT AN AFFILIATION OR ACCREDITATION OR VALIDATION AGREEMENT AND NOT**  
**AN EXCLUSIVE AGREEMENT**

1. Your Centre: \_\_\_\_\_ **(The Centre)** will be an Approved Enrollment Partner for the Central Christian University Under Global Representative (Online Overseas Education Consultancy) to Promote Online Courses in **INDIA**.
2. This Agreement will be covering ONE YEAR period from (Duration) \_\_\_\_\_ to \_\_\_\_\_.
3. Registration of students shall be affected once Enrollment Partner send their Students Application to Global Representative (OOE) along with any other supporting documents and such application has been accepted in writing by Global Representative (OOE).
4. Every student application form must be accompanied with a nonrefundable application fee – No application can be processed without payment of this fee.
5. Enrollment Partner WILL NOT OFFER ANY PLACES OR MAKE ANY OFFERS OR PROMISES to prospective students. This is the SOLE RESPONSIBILITY OF CCU Malawi.
6. Upon receipt of application form together with application fees and registration fees as indicated on the reverse side of the form an Official Letter of Admission will be issued by CCU and sent to Enrollment Partner for delivery to your students.
7. Exams Will Be Conducted by CCU in 2 Modules.    A) Online Module    B) Assignment Based Module
  - A) For Online Mode in Which Student has to Approach their Enrollment Partner for Examination as Per their Session in which Students Will Get their User ID & Password and has to Complete their Examination at their Enrollment Partner allotted Centers.
  - B) Exam papers will be prepared by CCU Examiners' Board and sent at a place specified by us in your area. Your Centre will arrange for the taking of the exam under strict examination conditions. Subsequently the completed examination paper must be returned to the Global Representative (OOE) Office. The Global Representative (OOE) Examiners' Board reserves the right to reject any examination paper and or require the retaking of the examination paper under conditions which may be specified. It is noted that the examination paper shall not be

disclosed or altered in any way between the completion of the examination paper by the student and the dispatch of the examination papers to the Global Representative (OOE) Examiners' Board. It will be the responsibility of your Centre to ensure secure dispatch of the examination paper to the Global Representative (OOE) immediately upon completion.

EXAM SCRIPTS SENT WITH DELAYS WILL NOT BE MARKED.

8. Diplomas, Degree and Transcripts to successful students will be issued by CCU University and sent to your Centre for delivery to your students.

**Your Centre is expected to perform the following:**

9. (a) Advertise CCU courses – All ads to be inspected by Global Representative (OOE) before their placement in the press/radio/TV.

(b) ALL ADVERTISING EXPENSES WILL BE BORNE BY YOUR CENTRE.

10. Maintain the high academic standards of CCU programs. In this context your Centre is expected to maintain the quality standards and procedures set by Central Christian University.

11. (a) Employ highly qualified Lecturers to train Students at least once a week for all CCU courses.

(b) Lecturers' CVs must be sent to Global Representative (OOE) for approval prior to the commencement of the programs.

12. You shall at all times use your best endeavors to promote the Courses of CCU and generally do all acts as may be conducive to the performance of the duties and obligations imposed on you by this agreement.

13. Minimum tuition time per week must be 6 (six) hours of lectures, in the case of full-time students. In the case of part time students 3 (three) hours per week and in the case of correspondence students no class attendance is essential.

14. The language of instruction for all CCU courses MUST BE IN ENGLISH.

15. Courses could commence round the year in Four Session January / April / July /October

16. Exam Date will be as Per the Session Admissions Date. i.e. January / April / July /October

17. Your Centre shall be obligated to keep Global Representative (OOE) informed of any changes in its procedures, human resources or movable or immovable assets and CCU reserves the right to require your Centre to amend any aspect of the above.

18. Enrollment Partner Cannot Charge Extra Fees from the Student Which will be displayed in the Official Website. i.e. [www.ccuonline.mw](http://www.ccuonline.mw)

19. The Enrollment Partner can charge tuition fees at its discretion depends on Students Requirement of Training.

20. Your Centre MUST NOT offer similar programs of any other Educational Establishment.

21. During the term of this Agreement you must register at least 30 (THIRTY) students for CCU and up to half the term of this Agreement you must register at least 15 (FIFTEEN) students.

22. ANY BREACH OF THE ABOVE TERMS AND CONDITIONS BY EITHER PARTY ENTITLES THE INNOCENT PARTY TO TERMINATE THE AGREEMENT FORTHWITH WITHOUT PREJUDICE TO ANY RIGHTS ACCRUING PRIOR TO TERMINATION AND WITHOUT PREJUDICE TO ANY RIGHTS TO DAMAGES.

23. This Agreement can be renewed for a further period of ONE YEAR subject to mutual consent. If any of the parties wishes to terminate the Agreement it can do so by giving at least THREE MONTHS NOTICE IN WRITING TO THE OTHER PARTY prior to the expiration of the present term of the agreement or any subsequent term.

24. You shall not describe yourselves as agents of CCU for the above purposes and shall at no time hold yourselves out as having the right to pledge the credit of CCU.

25. You shall maintain as secret any information relating to the running of the business of CCU.

26. Nothing herein shall be construed to grant any right or license under any intellectual property rights (patents, trademarks, copyrights, and trade secrets) belonging to CCU.

27. For the purposes of this agreement-

Address for notices and other communication for CCU Global Representative (OOE)

CENTRAL CHRISTIAN UNIVERISTY

Level 13 Platinum Techno Park 17 & 18,

Sector 30 Vashi,

Navi Mumbai-400705

Web: <http://ccuonline.mw/>

28. Global Representative (OOE) shall have the right at any time by giving notice in writing to your Centre to terminate the agreement forthwith in any of the following events without prejudice to any rights accruing prior to termination and without prejudice to any rights to damages:

29. Termination or expiration of this Agreement for any reason shall entitle CCU to contact any of the students directly either to establish a direct relationship with the student or for any other reasons.

30. This agreement shall be deemed to have been made in INDIA and the construction validity and performance of this agreement shall be governed in all respects by INDIA law. Furthermore the parties hereby irrevocably submit for all purposes of this agreement to the jurisdiction of the Courts of INDIA.

31. Where the term 'Enrollment Partner' is used above it shall be deemed to include any person physical or legal that excercises effective control over the Centre and or the enterprise of the Centre.

32. For the renewal of this Agreement a renewal fee of INR 500 MUST be paid.

33. You must sign two copies of this Agreement below thus indicating your acceptance of the terms and conditions included herein and return one copy to us and keep one copy for yourselves

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**CENTRAL CHRISTIAN UNIVERSITY**

**ABC CORPORATION**

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Witness to the above  
Signature and seal

Witness to the above  
Signature and seal

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DATE: .....

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